



## DIRECTORATE OF ADMISSIONS OSMANIA UNIVERSITY

(A University with Potential for Excellence)

HYDERABAD-500 007



## Osmania University Common Entrance Tests-2017 (OUCET-2017)



## INFORMATION BROCHURE

**Director**  
Directorate of Admissions  
Osmania University  
Hyderabad-500 007 (TS)  
Phone: 040-27090136

Websites: [www.osmania.ac.in](http://www.osmania.ac.in), [www.ouadmissions.com](http://www.ouadmissions.com)

# OUCET - 2017

(for Admission into PG, PG Diploma and 5 yr. Integrated Programmes offered by Osmania, Telangana, Mahatma Gandhi and Palamuru Universities)

## Last date(s) for submission of Online Application

Without late fee	:	08.05.2017
With a late fee of Rs. 200/-	:	15.05.2017
With a late fee of Rs. 500/-	:	22.05.2017
Commencement of Entrance Tests from	:	29.05.2017 * (tentatively)

\* The Time Table of Entrance Tests will be made available in websites, [www.ouadmissions.com](http://www.ouadmissions.com) and [www.osmania.ac.in](http://www.osmania.ac.in)

**Note:** The Hall Tickets along with instructions will be made available in websites, [www.ouadmissions.com](http://www.ouadmissions.com) and [www.osmania.ac.in](http://www.osmania.ac.in) at least one week before the commencement of entrance tests. **No personal intimation in this regard will be sent to the candidates.**

### Registration Fee:

The registration fee for a single subject is Rs.500/- for OC/BC candidates and Rs. 375/- for SC/ST/PH candidates. For each additional subject, the fee is Rs.300/- for all categories.

### Payment of Registration Fee:

The registration fee may be paid at any TS/AP Online Centres or through payment gateway (Credit/Debit Cards/Net Banking).

## GENERAL INSTRUCTIONS:

1. Before filling and submission of online application form, the candidates are advised to go through the relevant instructions and Demo Application form available in websites, [www.ouadmissions.com](http://www.ouadmissions.com) or [www.osmania.ac.in](http://www.osmania.ac.in).
2. Candidates should note that the Hall Tickets, Results of Entrance Tests, Rank Cards, Schedules for exercising web based options and certificate verification and other related information will be made available only through websites given above and the candidates can download the same. No personal intimation in this regard will be sent to the candidates either by post or by mail.
3. The candidates will have to appear for the entrance test and for certificate verification on their own expenses.
4. Candidates should note that there will be a **separate entrance test in Nutrition & Dietetics for admission into M.Sc. Nutrition & Dietetics course.**
5. **Syllabus for OUCET - 2017:** The syllabus for OU Common Entrance Tests - 2017 will be made available in the websites, [www.ouadmissions.com](http://www.ouadmissions.com) or [www.osmania.ac.in](http://www.osmania.ac.in).
6. The entrance tests in all the subjects, except that of M.P.Ed., will consist of 100 multiple choice objective type questions for 100 marks. **For M.P.Ed. Course, the entrance test will be of 75 multiple choice objective type questions for 75 marks. The remaining 25 marks will be awarded by the Department of Physical Education, Osmania University for the Sports Achievements of the candidates.** A table showing the incentive marks for sports achievements at different levels and Sports Certificate Attestation form to be filled and signed by the concerned National Sports Federation / State Sports Federation / University Sports is given in Annexure-V.
7. Pattern of Entrance Test for Admission into M.Sc. Biochemistry, Biotechnology, Environmental Science, Forensic Science, Genetics and Microbiology is as follows. Candidates have to appear for a common entrance test, namely **BCBTESFSG&M** comprising of Part-A (Chemistry for 40 Marks) and Part-B (One of the optionals studied at B.Sc. level among the optionals subjects: Physics, Botany, Zoology, Genetics, Microbiology, Biochemistry and Biotechnology) for 60 Marks.
8. Indulgence in any kind of malpractice (photo morphing, impersonation, copying, etc.) in entrance test will attract punishment under the criminal laws.
9. Admissions are conducted through a process of web based counselling. Before allotment of admissions, the qualified candidates have to exercise options through web in the order of their preference.
10. **The eligibility of the candidates is not verified / decided at the time of application and during the entrance test. The verification will be done only during the admissions. Hence, candidates are advised to ensure that they are eligible for the course/subject they are applying for.**
11. **NATIONAL INTEGRATION QUOTA (NIQ):** 5% Supernumerary seats in each course in campus and constituent colleges of universities are available to the candidates belonging to the states other than Telangana and Andhra Pradesh under National Integration Quota. The candidates those who have completed their School & College Education is from other than Telangana and Andhra Pradesh States are eligible only for NIQ Quota. (see Annexure-I).
12. Not with standing anything contained in this Information Brochure, the rules and regulations that are in force in the University at the time of admissions shall be final and binding.
13. All disputes pertaining to OUCET-2017 shall fall within the court's jurisdiction of Hyderabad only.

**CONDITIONS:**

1. **Admission of a candidate into the same course which he/she has already completed either through regular mode or through distance mode from any recognized university / institute is not allowed. This is applicable even if the course is completed with different specialization.**
2. The reimbursement of fee/scholarship is allowed only for those who pursue a PG Programme for the 1<sup>st</sup> time. For those who have already pursued any PG Courses (Professional or Non-Professional) will not be provided hostel accommodation and will not be considered for any type of scholarship whatsoever, as per G.O.s. in force. As per Govt. of T.S. Social Welfare (Edn) Department Memo No.10537/SW.Edn.2/2011. The fee/scholarship reimbursement is not allowed. Further, the maximum age for the candidates to become eligible for fee/scholarship reimbursement is as per the Government of Telangana rules in force.
3. The Universities reserve the right to delete any of the courses/subjects from the list mentioned and permit any new courses/subjects or shift courses/subjects from one college to another in any of the University/Constituent / Affiliated Colleges.
4. **Candidates seeking admission under Sports and Teacher / Laboratory Assistant Categories** must submit the attested Xerox copies of relevant certificates by mentioning their Hall Ticket Number **in a special proforma that can be downloaded along with hall ticket. The candidates seeking admissions under sports category must submit a Sports Attestation Certificate given in Annexure-VI. Further, the candidates seeking admissions under special categories of CAP, NCC, NSS, Sports & PH Category will be called for certificate verification and intimated along with the counselling schedule.**
5. Candidates who have completed degree with single subject in open/distance mode of education are not eligible for P.G. Courses.
6. Candidates qualified in OUCET-2017 are eligible for admissions into Campus, Constituent and Affiliated colleges of Osmania, Telangana, Mahatma Gandhi and Palamuru Universities.
7. In the case of P.G. Diploma Courses/5 yr. Integrated Programmes, unless 75% of the available seats are filled, the Universities may not run such courses.

**LIST OF ENTRANCE TEST SUBJECTS (WITH SUBJECT CODES) FOR OUCET - 2017:****A. POST GRADUATE COURSES:****I. FACULTIES OF ARTS AND SOCIAL SCIENCES:**

<b>Subject Code</b>	<b>Name of the Subject</b>
11	Ancient Indian History Culture and Archaeology (AIHCA)
12	Arabic
13	Journalism and Mass Communication
14	M.Lib.I.Sc (2 years) / Bachelor of Library and Information Science (B.Lib.I.Sc)
15	Economics
16	English
17	Hindi
18	History
19	Islamic Studies
20	Kannada
21	Linguistics
22	Marathi
23	Master of Library and Information Science (M.Lib.I.Sc) 1 year course
24	Master of Social Work (M.S.W)
25	Persian
26	Philosophy
27	Political Science
28	Psychology
29	Public Administration
30	Sanskrit
31	Sociology
33	Telugu
34	Theatre Arts
35	Urdu

**II. FACULTY OF COMMERCE:**

Subject Code	Name of the Subject
41	M.Com

**III. FACULTY OF EDUCATION:**

Subject Code	Name of the Subject
51	M.Ed.
52	M.P.Ed.

**IV. FACULTY OF SCIENCE:**

Subject Code	Name of the Subject
61	Botany
62	Chemistry
63	Computer Science
64	Electronics
65	Geography
66	Geo-informatics
67	Geology
68	Mathematics
69	Physics
70	Statistics
71	Zoology
72	Biochemistry / Biotechnology Environmental Science / Forensic Science / Genetics /Microbiology <b>(BCBTESFSG&amp;M)</b>
73	Nutrition & Dietetics

**B. PG DIPLOMA COURSES:**

Subject Code	Name of the Subject
81	PGD in Applied Linguistics
82	PGD in Archival Science and Manuscriptology
83	PGD in Child Psychology
84	PGD in Digital Information Management
85	PGD in Functional Hindi and Translation
86	PGD in Geographical Cartography
87	PGD in Museology
88	PGD in Psychological Counselling
89	PGD in Urdu Palaeography

**C. 5 YEARS INTEGRATED PROGRAMMES:**

Subject Code	Name of the Subject
95	Chemistry/Pharmaceutical Chemistry (5 years)
96	Economics (5 years)
97	M.B.A. (5 years)

**LISTS OF PG COURSES OFFERED BY OSMANIA UNIVERSITY****I. FACULTIES OF ARTS AND SOCIAL SCIENCES:**

S. No.	Course
1	M.A. Ancient Indian History Culture and Archaeology (AIHCA)
2	M.A. Arabic
3	M.A. Journalism and Mass Communication
4	Master of Library and Information Science (M.Lib.I.Sc) 2 years
5	Bachelor of Library and Information Science (B.Lib.I.Sc)* 1 year
6	M.A. Economics
7	M.A. English
8	M.A. Hindi
9	M.A. History
10	M.A. Islamic Studies
11	M.A. Kannada
12	M.A. Linguistics
13	M.A. Marathi
14	Master of Library and Information Science (M.Lib.I.Sc) 1 year course
15	Master of Social Work (M.S.W)
16	M.A. Persian
17	M.A. Philosophy
18	M.A. Political Science
19	M.A. Psychology
20	M.A. Public Administration
21	M.A. Sanskrit
22	M.A. Sociology
23	M.A. Telugu
24	M.A. Theatre Arts
25	M.A. Urdu

**II. FACULTY OF COMMERCE:**

26	M.Com.
27	M.Com (IS)*
28	PG Diploma in Taxation

**III. FACULTY OF EDUCATION:**

29	M.Ed.
30	M.P.Ed.

**IV. FACULTY OF SCIENCE:**

31	M.Sc. Astronomy / Astrophysics
32	M.Sc. Applied Geochemistry
33	M.Sc. Botany
34	M.Sc. Biochemistry
35	M.Sc. Biotechnology*
36	M.Sc. Chemistry (Organic / In-Organic / Physical / Physico-Organic / Analytical* / Pharmaceutical* / Pharmaco Informatics* )
37	M.Sc. Computer Science*
38	M.Sc. Electronics*
39	M.Sc. Environmental Science*
40	M.Sc. Forensic Science*
41	M.Sc. Geophysics
42	M.Sc. Geography
43	M.Sc. Geo-informatics
44	M.Sc. Geology
45	M.Sc. Genetics
46	M.Sc. Mathematics / Applied Mathematics / Mathematics with Computer Science
47	M.Sc. Microbiology
48	M.Sc. Nutrition & Dietetics*
49	M.Sc. Physics / Applied Electronics
50	M.Sc. Statistics / Applied Statistics
51	M.Sc. Zoology

\* Marked courses are offered under self finance scheme only,

**B. PG DIPLOMA COURSES:**

S. No.	Name of the Subject
52	PGD in Applied Linguistics
53	PGD in Archival Science and Manuscriptology
54	PGD in Child Psychology
55	PGD in Digital Information Management
56	PGD in Functional Hindi and Translation
57	PGD in Geographical Cartography
58	PGD in Museology
59	PGD in Psychological Counselling
60	PGD in Urdu Palaeography

**C. 5 YRS. INTEGRATED PROGRAMMES:**

S. No.	Name of the Subject
61	Chemistry/Pharmaceutical Chemistry (5 years)

**LISTS OF PG COURSES OFFERED BY TELANGANA UNIVERSITY**

<b>1. FACULTY OF ARTS:</b>	
S. No.	Name of the Subject
1	M.A. Mass Communication and Journalism
2	Bachelor of Library and Information Science (B.Lib.I.Sc.) One year
3	M.A. Economics
4	M.A. English
5	M.A. Hindi
6	M.A. Master of Social Work (M.S.W)
7	M.A. Political Science
8	M.A. Public Administration
9	M.A. Telugu Studies
10	M.A. Urdu
<b>2. FACULTY OF COMMERCE:</b>	
11	M.Com.
12	M.Com. (e-Commerce)*
<b>3. FACULTY OF EDUCATION :</b>	
13	M.Ed.
<b>4. FACULTY OF SCIENCE :</b>	
14	M.Sc. Botany
15	M.Sc. Chemistry / Organic Chemistry / Pharmaceutical Chemistry
16	M.Sc. Geo Informatics
17	M.Sc. Mathematics
18	M.Sc. Physics / Physics with Specialization Electronics
19	M.Sc. Applied Statistics
20	M.Sc. Zoology
21	M.Sc. Biotechnology
<b>5 YEARS INTEGRATED PROGRAMMES:</b>	
22	Applied Economics (5 years)
23	Pharmaceutical Chemistry (5 years)
24	M.B.A. (5 years)

**LISTS OF PG COURSES OFFERED BY MAHATMA GANDHI UNIVERSITY**

<b>1. FACULTY OF ARTS:</b>	
<b>S. No.</b>	<b>Name of the Subject</b>
1	M.A. Applied Economics
2	M.A. English
3	Master of Social Work (M.S.W)
<b>2. FACULTY OF COMMERCE:</b>	
4	M.Com.
<b>3. FACULTY OF SCIENCE :</b>	
5	M.Sc. Biochemistry
6	M.Sc. Biotechnology
7	M.Sc. Chemistry (Organic)
8	M.Sc. Geology
9	M.Sc. Mathematics
10	M.Sc. Physics
<b>5 YEARS INTEGRATED PROGRAMMES:</b>	
11	Pharmaceutical Chemistry (5 years)
12	M.B.A. (5 years)

**LISTS OF PG COURSES OFFERED BY PALAMURU UNIVERSITY**

<b>1. FACULTY OF ARTS:</b>	
<b>S. No.</b>	<b>Name of the Subject</b>
1	M.A. English
2	Master of Social Work (M.S.W)
3	M.A. Political Science
4	M.A. Telugu
<b>2. FACULTY OF COMMERCE :</b>	
5	M.Com.
<b>3. FACULTY OF EDUCATION :</b>	
6	M.Ed.
<b>4. FACULTY OF SCIENCE :</b>	
7	M.Sc. Botany
8	M.Sc. Chemistry
9	M.Sc. Mathematics
10	M.Sc. Physics
11	M.Sc. Microbiology
12	M.Sc. Zoology
<b>5 YEARS INTEGRATED PROGRAMMES:</b>	
13	Chemistry (5 years)

- Note:**
1. The list of courses offered by different Universities as given above is only tentative.
  2. The eligibility conditions and entrance tests for the courses offered by Telangana, Mahatma Gandhi and Palamuru Universities are same as those of corresponding Osmania University courses.

**ELIGIBILITY CONDITIONS AND ENTRANCE TESTS TO BE TAKEN**

**FACULTIES OF ARTS AND SOCIAL SCIENCES:**

1. Candidates should have passed in the qualifying examination with not less than 40% marks in the aggregate of Part-II (or Part-I for languages). A pass in the qualifying examination is sufficient for SC/ST candidates. And the eligibility conditions are as mentioned in column (4) of the Table below.
2. The candidates passing the examination compartmentally and securing required percentage of marks are also eligible.

Course	Duration	Entrance Test to be taken	Eligibility Conditions
English	Two years	English	i) Must have studied the concerned language either in Part-I or in Part-II of the qualifying examination for at least two years and for a minimum of 200 marks.  ii) Must have obtained 40% marks in that part (part-I or part-II of the qualifying examination), where the candidate has studied the concerned language.
Hindi	Two years	Hindi	
Telugu	Two years	Telugu	
Arabic	Two years	Arabic	
Urdu	Two years	Urdu	
Sanskrit	Two years	Sanskrit	
Kannada	Two years	Kannada	
Marathi	Two years	Marathi	
Persian	Two years	Persian	For Persian, in addition to above (i) & (ii), any graduate with Persian or Arabic or Urdu as one of the languages either in Part-I or Part-II is eligible.
Economics	Two years	Economics	40% marks in Part-II of the graduation with Economics subject as an optional. The candidate must have studied at least four papers of 100 marks each in Economics subject at graduation level.
History	Two years	History	40% marks in Part-II of the graduation with History subject as an optional. The candidate must have studied at least four papers of 100 marks each in History subject at graduation level.
Political Science	Two years	Political Science	40% marks in Part-II of the graduation with Political Science subject as an optional. The candidate must have studied at least four papers of 100 marks each in Political Science subject at graduation level.
Public Administration	Two years	Public Administration	40% marks in Part-II of the graduation with Public Administration subject as an optional. The candidate must have studied at least four papers of 100 marks each in Public Administration subject at graduation level.
Philosophy	Two years	Philosophy	Any B.A./B.Sc. /B.Com. Graduate (except oriental) with 40% marks.
Sociology	Two years	Sociology	Any Graduate (except oriental) with 40% marks.
MSW	Two years	MSW	Any Graduate (except oriental) with 40% marks.
AIHCA	Two years	AIHCA	Any Graduate (except oriental) with 40% marks.
Journalism and Mass Communication	Two years	Journalism and Mass Communication	Any Graduate (except oriental) with 40% marks.
B.Lib.I.Sc.	One year	M.Lib.I.Sc (2 years) / Bachelor of Library and Information Science (B.Lib.I.Sc)	Any Graduate with 40% marks.
M.Lib.I.Sc.	Two years		
M.Lib.I.Sc.	One year	M.Lib.I.Sc. (1 year)	B.Lib.I.Sc. with 40% marks.



Psychology	Two years	Psychology	40% marks in Part-II with Psychology as an optional at B.A. / B.M.R. / M.Ed. / M.A.(Education) / M.Sc. (Home Science) / Diploma in Child Psychology or Industrial Psychology.
Islamic Studies	Two years	Islamic Studies	Any graduate with Islamic studies / Philosophy / History / Commerce / Sociology / Political Science / Economics /Urdu / Persian / Arabic as one of the optionals in part-II with 40% marks. <b>or</b> Any graduate with Arabic / Persian / Urdu as second language in part-I with 40% marks. <b>or</b> Any graduate (with 40% marks) with Diploma in Arabic / Persian / Urdu from OU or any recognized institution by OU.
Linguistics	Two years	Linguistics	A Graduate (with 40% marks in part-II) in B.A. / B.Sc./ B.Com. with any language subject having studied for two years for a minimum of 200 marks.
Theatre Arts	Two years	Theatre Arts	1. Any B.A. / B.Sc. / B.Com. Graduate (except oriental) with 40% marks. 2. The candidates must have a minimum of two years of stage experience. Knowledge of Telugu is desirable. Candidates who are dumb, deaf or blind or stammer or Physically Handicapped are not eligible. Candidates qualified at the entrance test have to appear for an aptitude test.

- Note:**
- 1) B.Com candidates are not eligible for M.A. Economics
  - 2) For languages course like B.E., B. Tech., B. Pharm. etc are not eligible
  - 3) The candidates with other than B.A. / B.Sc. / B.Com. qualification like B.E., B. Tech., B. Pharmacy, LLB (5 yrs), B.C.A., etc. must go through the eligibility conditions before applying to ensure their eligibility.

**FACULTY OF SCIENCE:**

1. All the courses are of two years duration.
2. Candidates should have passed B.Sc., B.A., or its equivalent examination with not less than 40% marks in the aggregate of Part-II (for SC/ST candidates a pass in the qualifying examination is sufficient) and studied the subject(s) mentioned in column(3) of the Table below as optional(s) at the bachelor's degree level.
3. Candidates passing the bachelor's degree examination compartmentally are also eligible provided they secured not less than 40% marks in the aggregate of Part - II.

Subject (s)	Entrance Test to be written	Subject(s) that must have studied at Under Graduate Level
Botany	Botany	Botany
Zoology	Zoology	Zoology
Chemistry	Chemistry	Chemistry
Computer Science	Computer Science	Mathematics and Computer Science or Mathematics and Computer Applications
Mathematics, Applied Mathematics, Mathematics with Computer Science	Mathematics	Mathematics
Statistics, Applied Statistics	Statistics	Statistics and Mathematics
Physics, Astronomy, Astrophysics, Geophysics	Physics	Physics and Mathematics
Electronics	Electronics	Electronics and Mathematics

Geology, Applied Geochemistry	Geology	Geology
Geography	Geography	B.A. with Geography or B.Sc. Graduate
Geo-informatics	Geo-informatics	B.A. with Geography or B.Sc. / B.Tech. / B.E. / B.C.A. Graduate
Biochemistry, Biotechnology, Environmental Science, Forensic Science, Genetics, Microbiology	Biochemistry, Biotechnology, Environmental Science, Forensic Science, Genetics, Microbiology (BCBTESFSG&M)	<ol style="list-style-type: none"> <li>For all the courses under BCBTFSFGM, the candidates must have studied <b>Chemistry</b> as one of the optional subjects in part-II at B.Sc. level.</li> <li>In addition to the above, one of the following subjects must have also been studied as one of the optionals in part-II at graduation level: Botany, Zoology, Genetics, Microbiology, Biochemistry and Biotechnology.</li> <li>However, for <b>Biochemistry</b> and <b>Forensic Science</b> courses, candidates with Physics as one of the optionals, in addition to (1) above, at graduation level are also eligible.</li> </ol>
Nutrition & Dietetics	Nutrition & Dietetics	<ol style="list-style-type: none"> <li>The candidates must have studied <b>Chemistry</b> as one of the optional subjects in part-II at B.Sc. level.</li> <li>In addition to the above, one of the following subjects must have also been studied as one of the optionals in part-II at graduation level: Botany, Zoology, Genetics, Microbiology, Biochemistry and Biotechnology.</li> <li>In addition to (1) &amp; (2) above, the candidates must have studied any one of the following as optional subject at graduation level: Food and Nutrition, Applied Nutrition &amp; Public Health, Clinical Nutrition &amp; Dietetics and Food Science &amp; Quality Control.</li> </ol>

**Note:**

- B.Pharm. / B.Sc.(MLT) / B.Sc. (Nursing) / B.Sc. (Ag) / B.Sc. (Home Science) / B.Tech. / B.E. Graduates are not eligible for M.Sc. Courses. However, B.E./B.Tech graduates are eligible for M.Sc. (Geo-Informatics) and any B.Sc. graduates are eligible for M.Sc. (Geography).
- Candidates who have passed B.Sc. (Chemical Technology) of Layola Academy, Secunderabad are eligible for admission into M.Sc. Mathematics, Physics, Chemistry and Biochemistry.
- Candidates who have passed B.Sc. with i) Maths, Physics and Computer & Information Science offered by University college for Women, Koti, Hyderabad ii) B.Sc. (Computer Science Engineering) offered by Layola Academy, Secunderabad are eligible for admission into M.Sc. Computer Science. BCA candidates are not eligible for M.Sc. Computer Science.
- Candidates who have passed B.Sc. with Biological Chemistry offered by University College for Women, Koti, Hyderabad are eligible for admission into M.Sc. (Chemistry) and BCBTFSFG&M courses.
- Reservation for in-service teachers/Laboratory Assistant:**  
Two seats in each of the subjects, viz. Mathematics, Physics, Chemistry, Botany and Zoology are reserved for in-service Teacher / Lab. Assistants sponsored by the relevant authority subject to appearance and qualifying at the Entrance Test. Out of these two seats, one seat is reserved for teacher candidates and the other one is for Lab Assistant. The criteria of admission are given below.
  - The candidate should qualify at the Entrance Test in the subject(s) concerned.
  - The candidates should have put in a minimum **three years** of continuous service.
  - Teacher candidates are to be sponsored by the Director of School Education, Government of Telangana. The Laboratory Assistants should be sponsored by the Director of Higher Education, Govt. of Telangana. (this is applicable to Laboratory Assistants working in Govt. Colleges and Govt. Aided Private Colleges). For Laboratory Assistants Working in Campus and Constituent Colleges of O.U., a letter of permission by the Registrar, Osmania University should be submitted.
  - Such Teacher candidates/Lab. Assistants have to submit the relieving order from their respective institutions before joining the course without which their admission will not be entertained.
- Supernumerary seat for M.Sc. Geophysics:**  
One supernumerary seat is reserved for nominee of National Geophysical Research Institute (NGRI) at the University College of Science. They are required to take the Entrance Test and become eligible.

**C. FACULTY OF COMMERCE:**

Course	Duration	Entrance Test to be taken	Eligibility Conditions
M.Com.	Two years	M.Com.	B.Com. with 40% marks in Part-II (A pass in the qualifying examination is sufficient for SC/ST candidates)
M.Com. (IS)	Two years		
P.G. Diploma in Taxation	One year		

**D. FACULTY OF EDUCATION:**

Course	Duration	Entrance Test to be taken	Eligibility Conditions (as per NCTE Guidelines)
M.Ed. *	Two years	M.Ed.	B.Ed. Degree with 55% Marks (50% for SC/ST/BC candidates)
M.P.Ed.	Two years	M.P.Ed.	B.P.Ed./B.P.E. with 55% Marks (50% for SC/ST/BC candidates)

\* Special category seats are within sanctioned intake.

**LIST OF PG DIPLOMA COURSES:**

Course	Eligibility Conditions *
P.G. Diploma in Digital Information Management (PGDDIM)	A pass in M.Lib.I.Sc. or B.Lib.I.Sc. or an equivalent course.
P.G. Diploma in Urdu Paleography	i) M.A. in Urdu or ii) M.A. (Oriental Languages) in Urdu with 50% of marks.
P.G. Diploma in Applied Linguistics	P.G. Degree in Language/Literature or M.Sc. in Speech and Hearing or any other related subject which offers any one of the branches (Theoretical or Applied) of linguistics as one of the papers.
P.G. Diploma in Functional Hindi and Translation	i) M.A. in Hindi or ii) M.A. in any Indian Language and having Hindi, either as optional or as Second Language, at Degree level.
P.G. Diploma in Child Psychology	Any Women candidate possessing a degree in any Faculty of this University or any other University recognized as equivalent there to.
P.G. Diploma in Museology	<b>For fresh candidates:</b> i) A Pass in M.A. (A.I.H.C.A.) with 50% marks with Museology as one of the subjects of study or ii) A pass in M.A. (History) with Medieval History paper as a specialization with 50% marks. <b>For in-service candidates:</b> i) A pass in Bachelor Degree with 3 years relevant experience in museums. Out of 12 seats, 6 seats will be offered for fresh candidates and remaining 6 seats for the in-service candidates.
P.G. Diploma in Archival Science and Manuscriptology	<b>For fresh candidates:</b> A pass in M.A. (A.I.H.C.A.) / M.A. (History) / M.A. (Indian Culture) with a minimum of 50% aggregate marks. <b>For in-service candidates:</b> i) A Bachelor Degree with 3 year relevant experience in Archives / Record rooms and libraries including Oriental manuscript libraries. Out of 12 seats, 6 seats are offered for fresh students and remaining 6 seats are offered for in-service candidates.
PG Diploma in Geographical Cartography	i) B.A., B.Sc., M.A., or M.Sc. degree of a recognized University in Geography, Geology, Economics, Statistics or Mathematics with 40% of marks in the aggregate or ii) Five year Diploma in Architecture, Fine Arts or Commercial Arts with a minimum of 40% marks in the aggregate or iii) Bachelor of Architecture or iv) Graduate of any University with 40% of marks in the aggregate with at least one year experience in mapping in a Government / Quasi Government Institution.
PG Diploma in Psychological Counselling	B.A. Psychology / B.Ed. / Degree or Diploma in Rehabilitation Psychology / B.Sc. Nursing / B.S.W. / M.Sc. Home Science with Child Development / Bachelor Degree in Physiotherapy / Bachelor of Medicine / Bachelor of Law / P.G. Diploma in Marriage and Family Counselling / P. G. Diploma in Child Psychology / P. G. Diploma in Personal Management and Industrial Relations. For applying to the course, a minimum of 40% marks in qualifying examination is required.

\* A pass in the qualifying examination is sufficient for SC/ST candidates.

**LIST OF 5 YR. INTEGRATED P.G. PROGRAMMES AND ELIGIBILITY CONDITIONS:**

Name of the Course	Eligibility Conditions	Entrance Test to be taken
M.Sc. in Chemistry	The Candidates must have passed 10+2 education (Intermediate or equivalent with MPC / BPC/ MBPC Groups) as recognized by Board of Intermediate Education, T.S. with a minimum of 50% marks (a pass mark is sufficient for SC/ST candidates).	Chemistry (5 yrs.)
M.Sc.in Pharmaceutical Chemistry		
M.A. in Applied Economics	The Candidates must have passed 10+2 education (Intermediate or equivalent with 50% marks (a pass mark is sufficient for SC / ST candidates).	Economics (5 yrs.)
M.B.A.	The Candidates must have passed 10+2 education (Intermediate or equivalent) with 50% marks (a pass mark is sufficient for SC / ST candidates).	M.B.A. (5 yrs.)
M.B.A.		



## **DIRECTORATE OF ADMISSIONS, OSMANIA UNIVERSITY** **OUCET – 2017 : GENERAL RULES, REGULATIONS AND INSTRUCTIONS**

The following are the general rules, regulations and instructions to the candidates appearing for the common entrance tests for admission into various courses offered by Osmania, Telangana, Mahatma Gandhi and Palamuru Universities in their campus, constituent and affiliated colleges.

### **I. ELIGIBILITY CONDITIONS:**

To be eligible for admission into a course, the candidate

1. must have passed the Qualifying Examination and secured the prescribed Minimum Marks in the subject (s) / course(s) concerned as mentioned in the Information Brochure, and
2. must have qualified in OU Common Entrance Test conducted by the University in the concerned subject in which admission is sought. For administrative reasons, the University may, conduct the entrance test before the publication of the results of the qualifying examination concerned. But qualifying at the Entrance Test alone does not confer any right of admission into a course. In addition to being qualified at the Common Entrance Test, a candidate will be eligible for admission only if he/she passes the qualifying examination before the commencement of admissions process and secure the prescribed minimum marks in the subject (s) / course(s) concerned. He / She must submit the necessary documents listed under item VII of these instructions at the time of counselling.

**Note:** The memorandum of marks and Pass Certificates of the qualifying examination are not called for along with the application form and the eligibility of the candidates is not verified / decided at the time of allowing the candidates to appear for the Entrance Test. Hence, even if candidates are qualified in the Entrance test, they shall not have any right for admission unless they fulfil the eligibility criteria as laid down in the rules. Candidates are advised to ensure that they fulfil the eligibility criteria for admission to the course he/she has applied, before appearing at the common Entrance Test.

**Note: The candidates who have passed an examination other than B.A./B.Sc./B.Com. must ensure their eligibility / equivalence before appearing for the Entrance Test.**

### **II. REGISTRATION / FEE PAYMENT:**

For registration, the candidates have to visit the websites [www.ouadmissions.com](http://www.ouadmissions.com) or [www.osmania.ac.in](http://www.osmania.ac.in). The registration is complete only when the candidates enter the required primary information including the number of entrance tests to be taken and the requisite registration fee is paid. The registration fee may be paid at any T.S./A.P. online centres or by using Credit / Debit Cards or by Net Banking. Once the registration is completed successfully, the candidate will receive a **Registration ID**, which should be preserved by the candidate for logging in to fill the online application and for future use, if any.

### **III. SUBMISSION OF ONLINE APPLICATION FORM:**

Before submission of online application, the candidates must keep ready the scanned copies of latest pass port size colour photograph, his / her signature, the certificate of caste (If applicable) and PH certificate (If applicable). These scanned copies have to be uploaded while filling up online application. The candidate has to login to website, [www.ouadmissions.com](http://www.ouadmissions.com) or [www.osmania.ac.in](http://www.osmania.ac.in) using their registration ID, registered mobile number and date of birth to fill and submit the Online Application. Before submitting the online application, the candidate must view and verify the application to ensure that all the entries, including the uploaded photograph and the signature, are correct. **The candidate must also take a printout of the application for future reference.** The candidate will be held personally responsible for any incorrect / inconsistent entries in the online application form. The University reserves the right to cancel the admission at any stage if the particulars furnished by the candidate are found to be incorrect.

**Note:** *The Directorate of Admissions, OU proposes to issue ID cards to all admitted candidates in University Colleges by incorporating relevant data, including the photograph, uploaded by the candidates themselves at the time of online submission of application. It is proposed that the same cards be used at colleges and hostels. Therefore, the candidates are advised to be careful while uploading the data, including photograph.*

### **IV. ISSUE OF HALL TICKETS:**

The Hall Tickets along with entrance schedules and necessary instructions will be made available in OU websites, [www.ouadmissions.com](http://www.ouadmissions.com) or [www.osmania.ac.in](http://www.osmania.ac.in) at least one week before the commencement of entrance tests. The candidates have to download the Hall Tickets and affix a latest passport size photograph (which is exactly similar to the one uploaded in the Online Application) in the space provided and get itself attested. Without the Hall Ticket (with self attested photograph), the candidate is not allowed to appear for entrance test.

**V. COMMON ENTRANCE TEST:**

1. Admissions to various courses are made on the basis of entrance test conducted for that purpose. The detailed Schedule of common entrance tests will be made available in websites, **www.ouadmissions.com** or **www.osmania.ac.in** at least one week before the commencement of entrance tests. The same will also be displayed on the notice board of the Directorate of Admissions, OU.

**Note:** It is proposed to take *thumb impressions and photograph of the candidates at the time of entrance test through biometric system. This data in soft form will be used at the time of admission, while giving hostel admission and wherever necessary.*

2. The entrance tests in all the subjects will be of 90 minutes duration. Except in M.P.Ed. Entrance test, the question paper consists of 100 objective (multiple choice only) type questions for 100 marks. For M.P.Ed., the entrance test will be of 75 multiple choice objective questions for 75 marks. The remaining 25 marks will be awarded by the Department of Physical Education, Osmania University for the Sports achievements of the candidates during the last three years. A table showing the incentive marks for sports achievements at different levels is given in Annexure-V. The decision of the Department of Physical Education, OU will be final and binding in awarding the incentive marks for sports achievements.

The entrance test will consist of any 3 or 4 varieties of objective type items such as analogies, classification, matching, comprehension of a research study / experiment / theoretical point of view, etc., with multiple answers besides the usual multiple choice items. The items will be framed only from the syllabus of entrance test.

3. **The test booklets of entrance tests of OUCET will be of two sets coded as A and B (or X and Y). Candidates have to darken the oval of the respective code of the test booklet given to him/her at the time of entrance test in OMR sheet and also write the same in nominal rolls.**
4. The answers for the questions are to be marked on the **OPTICAL MARK READER (OMR)** answer sheet by **DARKENING** the respective ovals with a **BLACK BALL / BLUE POINT PEN ONLY**.
5. **The minimum cut-off marks in the entrance test for OC/BC category candidates to become eligible to seek admission into any course is 25% at the entrance test. However, there is no minimum cut-off for SC/ST category candidates.**

**VI. DECLARATION OF ENTRANCE TEST RESULTS:**

1. The results of the entrance tests will be made available in the websites, **www.ouadmissions.com** or **www.osmania.ac.in**
2. The candidates will be admitted into a course/subject based on the ranks secured in the concerned OU Common Entrance Test subject to rules of reservations. In case of a tie in the rank, the order of merit will be decided on the following basis: 1) marks secured in Part A of Common Entrance Test, 2) age of the candidate (senior in age getting higher priority) and 3) percentage of marks secured by the candidate in qualifying examination.
3. The entrance rank cards of individual candidates, schedules for web based exercising of options by the qualified candidates, schedules of certificate verification and related instructions will be made available in websites, **www.ouadmissions.com** or **www.osmania.ac.in** which can be downloaded, and these will not be sent to the candidates directly by post.
4. In the downloaded rank card, the candidate is required to affix a latest passport size photograph (which is exactly similar to the one uploaded in the Online Application) in the space provided and get itself attested. Without the rank card, no candidate is allowed for certificate verification.

**Note:** In addition to qualifying in the common entrance test, the candidates must fulfil other eligibility conditions specified for the course in which he/she seeks admission.

**VII. ADMISSIONS:**

The eligible candidates will be admitted to various courses through the process of web based counselling. The qualified candidates desirous of seeking admission have to exercise options through web upon which the provisional allotment of admissions to qualified candidates will be made through a process of web based counselling. Those candidates who are allotted a provisional admission will have to attend for certificate verification in person along with the following original certificates and two sets of xerox copies.

1. Common Entrance Test Rank Card.
2. Common Entrance Test Hall Ticket.
3. **Transfer certificate (T.C.) from the Institution where the candidate studied last.** If the candidate is pursuing any course during the academic year 2017-2018, either regular or correspondence, he/she must submit a proof of admission (certificate issued by the Head of the Institution) and will have to submit the T.C. from the present institution within seven (7) days. Otherwise the admission is deemed to be cancelled. An undertaking has to be given by the candidate to this effect.

4. Original Certificate (or provisional certificate if the original is not yet issued as per rules) of the qualifying examination.
5. Consolidated Memorandum of Marks of the qualifying examination.
6. Secondary School Certificate (S.S.C.) / 10th std. certificate.
7. **Proof of Local/Non-Local status of the candidates** according to rules in force (see Annexure-I). Those who have studied for at least four consecutive academic years ending with the first appearance in the qualifying examination as regular students need to submit only the bonafide certificates from the colleges/schools where they have studied. In case the candidates have studied four consecutive years preceding the qualifying examination in more than one local area, the candidates must submit the bonafide certificate(s) of at least seven consecutive academic years ending with the first appearance in the qualifying examination as regular students. In case the candidates have not studied in any educational institution during part of 4/7 years preceding the qualifying examination, they have to submit a certificate to that effect from the concerned Mandal Revenue Officer / Tahasildar.
8. Community Certificate for SC, ST and BC candidates as per G.O. Ms.No. 58, Social Welfare (J) Dept, dated 12.5.1997 issued by MRO / Thasildar.
9. Income certificate from relevant authority wherever necessary issued by MRO/Thasildar on or after 01.01.2017.
10. Relevant original certificates in respect of candidates seeking admission against NCC/NSS/Sports, Widow/Children of Armed personnel (CAP), Physically Handicapped and Teacher and Laboratory Assistant categories.

After the verification of certificates, **the eligible candidates are required to submit all relevant certificates and pay the required fee on the spot.** If a candidate, who is already admitted under General/BC/SC/ST Category, desires to seek admission under supernumerary category (NCC/NSS/Sports/CAP/Physically Handicapped) to derive any advantage in terms of college/course allotment, he/she should attend the concerned counselling session provided the candidate is eligible for admission under supernumerary category.

#### VIII. RESERVATION:

1. **Local and Non-Local Candidates**
  - i) Admission to 85% of the available seats in every course shall be reserved in favour of the local candidates in relation to the local area in respect of O.U. subject to community and other reservations in force.
  - ii) The remaining 15% of the seats which are open to local and non-locals shall be filled up subject to similar reservation as applicable to 85% local candidates (See Annexure I).
2. **S.C., ST. and B.C. candidates:** Of the total number of seats available in each subject/course, following is the schedule of reservation of seats for these categories.

Schedules Caste .....	15 percent
Scheduled Tribe .....	6 percent
<b>Backward Class</b>	
Group A .....	7 percent
Group B .....	10 percent
Group C .....	1 percent
Group D .. .....	7 percent
Group E .....	4 percent (subject to court decision)

#### Note:

1. No candidate seeking reservation for admission under above categories be allowed to participate in the admission process unless he/she produces the Integrated Community Certificate prescribed by the Government and issued by the revenue authorities of the Government.
2. The genuineness or otherwise of the social status claim of the candidates seeking admission under SC/BC categories shall be verified by the Director of Social Welfare/Director of Backward Classes of Government of T.S., respectively, whose decision in this regards will be final. The admissions to the seats reserved for SC/BC shall be deemed provisional till the genuineness of the social status of the candidates is verified by the respective authorities cited above.
3. In the case of ST candidates, they should get their status verified by the Director of Tribal Welfare, Government of T.S., Hyderabad before attending the spot admission, if necessary.
4. S.C., S.T. and B.C. candidates who get seats by merit in General Category will not be counted against the seats reserved for them and such candidates will go into the list of general seats.
5. While filling up the seats reserved for Backward Classes, if qualified candidates belonging to Backward Class of a particular group are not available, the leftover seats can be adjusted for the candidates of next group. If qualified candidates belonging to Backward Classes are not available to fill up the 25% seats reserved for them, the leftover seats shall be treated as unreserved and shall be filled up with candidates of General Pool.

6. If sufficient number of candidates are not available to fill up the seats reserved for S.C.s they shall be filled up by suitable candidates from S.T's and vice versa. If the required number of candidates are not available for filling the quota of seats reserved for S.C.s & S.T.s they may be filled up by candidates from the general pool on the basis of merit.

#### **IX RESERVATION FOR WOMEN CANDIDATES:**

Wherever applicable, a minimum of 33.33% of the available seats in each course will be allotted to women candidates from each category, i.e. Open, S.C., S.T. and in all the groups in BC category taking a subject in each college as a unit. This rule is not applicable (i) if women candidates selected on merit in each category form 33.33 % or more of the seats therein; and (ii) for seats under various special categories. In the absence of suitable women candidates in the respective categories, these seats shall be filled in with men candidates of the same category.

#### **X SPECIAL CATEGORY SEATS:**

The following special category seats are provided in the University, Constituent and Affiliated Colleges.

1. **SPORTS/NCC/NSS:** One Seat for every block of 30 seats taking the subject/course of study as one unit shall be reserved for Sports/NCC/NSS categories put together in each of the courses (for details see Annexure-II).
2. **WIDOW/CHILDREN OF ARMED PERSONNEL, etc.:** One Seat for every block of 30 seats taking the subject/course of study as one unit, for the children of Ex-Servicemen/Servicemen put together (For details see Annexure-III).
3. **PHYSICALLY HANDICAPPED:** One seat for every block of 30 seats taking subject/course of study as one unit, for physically handicapped candidates (For categories and priorities See Annexure-IV). For courses involving practical their eligibility will be decided by a Committee appointed for this purpose.
4. **NATIONAL INTEGRATION QUOTA (NIQ):** 5% Supernumerary seats in each course in campus and constituent colleges of universities are available to the candidates belonging to the states other than Telangana and Andhra Pradesh under National Integration Quota.

#### **XI. NATIONALITY:**

All candidates shall be of Indian Nationality and shall fall under the category of Local/Non-local (as defined in Annexure-I) except where otherwise stated.

#### **XII. NOTE FOR EMPLOYED APPLICANTS:**

A candidate already employed is not eligible unless he/she resigns the job or be on leave for the entire duration of the course as the Post-Graduate courses (M.A./M.Com./M.Sc./M.S.W./B.L.I.Sc./ M.C.J./M.L.I.Sc./ M.Ed./M.P.Ed.) of Osmania University and other Universities are full time courses. A certificate to this effect should be produced at the time of admission. If any candidate suppresses the facts, his admission will be cancelled and necessary penal action will be initiated. Candidates are therefore advised to note this while seeking admission.

#### **XIII. MEDIUM OF INSTRUCTION:**

Semester scheme is followed at the Campus, Constituent and Affiliated Colleges of Osmania University and other Universities and the medium of instruction and examination is English except for language courses.

#### **XIV ATTENDANCE:**

Candidates once admitted are required to put in not less than 75% of attendance in lectures (and practical wherever applicable). The Vice-chancellor, on the specific recommendation of the Principal/Head of the Department, may condone the deficiency in attendance to the extent of 10% on medical grounds, subject to production of Medical Certificate and on payment of the prescribed condonation fee.

#### **XV. PROHIBITION OF SIMULTANEOUS STUDY:**

Candidates are not permitted to pursue more than one course, at any point of time. If such cases are detected, the admission of the candidate in both the courses will be cancelled at any time.

#### **XVI. HOSTEL ACCOMMODATION:**

Limited accommodation is available in the University hostels for students who are admitted in the University Colleges only. Admission into college does not confer the right for accommodation in the Hostel. The available accommodation in the Hostel will be filled as per the rules and regulations that will be in force from time to time. Hostel facility is not available to the candidates admitted into self finance / payment Courses, payment seats, P.G. Diploma Courses and Evening Courses. **Also, hostel facility will not be provided to those who have already pursued any P.G. Course(s) previously, either from Osmania University or from any other University / Institute.**



## **EXTRACTS OF CONDUCT AND DISCIPLINE RULES FOR THE STUDENTS OF THE OSMANIA UNIVERSITY**

In exercise of the powers conferred by Clause (j) of the section (46) of the Osmania University Act 1959 (A.P. Act IX of 1959) the Syndicate hereby makes the following Ordinance in respect of the discipline of students of the university.

### **I. ACTS OF INDISCIPLINE AND MISCONDUCT:**

Without prejudice to the general meaning of the term 'indiscipline' or 'misconduct' the following acts of students, among others, shall constitute acts of indiscipline or misconduct.

i) Impolite or offensive behaviour or use/ show of force against any employee / student of the University in the University premises or outside. ii) Resorting to acts of intimidation or coercion or gheraos. iii) Causing damage to University property. iv) Tampering with any fittings (including sanitary and electrical) and furniture of the University. v) Defacing walls or other surfaces of any University buildings / property. vi) Getting enrolled in more than one course of study simultaneously. vii) Committing forgery, tampering with / misusing of the University documents / records, identification cards, etc. viii) Furnishing false certificates or information to any office under the control and jurisdiction of the University. ix) Consuming or possessing alcoholic drinks, dangerous drugs or other intoxicants in the University premises. x) Indulging in acts of gambling in the University premises. xi) Unauthorised entry into any University Office / Department / Swimming Pool / Sports field. xii) Unauthorised use of the University property / equipment. xiii) Refusing to leave any Office / department / swimming pool / sports field when asked to do so by an employee who is authorized in this regard. xiv) Indulging in violence including use of abusive language against any employee of the University in the premises or outside. xv) Preventing any employee of the University from discharging his/her duties. xvi) Possessing or using lethal weapon such as knives, lathes, iron chains, iron rods, sticks, explosives or fire-arms in the University premises. xvii) Bringing or harbouring or entertaining any stranger within the University Hostels buildings, dining halls, Library without permission from competent authority. xviii) Arousing, communal, caste or regional feelings or creating disharmony among students. xix) Indulging in any act of ragging. xx) Not disclosing one's identity when asked to do so by an employee who is authorized to ask for identity. xxi) Tearing of pages, defacing, burning or in any way destroying books of the library. xxii) Preventing in any manner the use of the library facility. xxiii) Unauthorized occupation of the hostel room. xxiv).Impolite or offensive behaviour, Use/show or force against any employees/students of the University in any of the buildings of the University or outside. Tampering with or misusing with any fittings (including sanitary and electrical) and furniture of the University. xxv) Unauthorized shifting of furniture in the hostel rooms. xxvi) Bringing guests to hostels without necessary permission of the Chief Warden / Warden. xxvii) Not vacating, hostel room during vacation when asked to do so or when an instruction is issued to that effect or after cancellation of one's hostel admission. xxviii) Unauthorized entry into a dining hall and use of mess facilities therein. xxix) Improper rendering of accounts for the money drawn from any office under the control and jurisdiction of the University xxx) Coercing the medical staff to render medical assistance to unauthorized persons. xxxi) Pilfering of medicines or forcibly taking them away. xxxii) Coercing the medical staff to issue certificates. xxxiii) Violation of any other Rules / Instructions/ Regulations issued by the University / College / Department / Library / Hostel / Mess from time to time. xxxiv) Disobedience of any of the Rules under this ordinance. xxxv) Any other act of indiscipline not defined herein.

### **II. PENALTIES AND SUSPENSION:**

#### **Penalties:**

The following penalties may, for acts of indiscipline or misconduct or for good and sufficient reasons and as herein after provided, be imposed on a student namely, (i) Warning (ii) Fine up to Rs.100/- (iii) Recovery of pecuniary loss caused to the property. (iv) Cancellation of Scholarships or any financial assistance from any source, or recommendation to that effect to the sanctioning agency. (v) Debarring from participation in Sports/NCC/NSS and other such activities.(vi) Disqualifying from holding any representative position in the Class/College/Hostel/Mess/Sports and in similar other activities.(vii) Expulsion from the College/Hostel/Mess/Library(viii) Debarring from an examination.(ix) Debarring from the University.(x) Disqualifying from further studies.(xi) Entering the act of indiscipline in the Conduct Certificate/Transfer Certificate.

#### **Suspension:**

(i) Where a prima facie case is made out and disciplinary proceeding under this Ordinance is contemplated or is initiated; or where a case against a student in respect of any criminal offence is under investigation or trial, the person authorized to take disciplinary action may pending enquiry, a) suspend a student from the Class/College/Hostel/Mess/Library or availment of any other facility. b) Order suspension of Scholarship or any financial assistance from any source, or recommend to that effect to the sanctioning agency. (ii) An order under clause (i) of this Rule shall be followed by a Charge-sheet within 7 days, except where a case for a criminal offence against the students is under investigation or trial. (iii) An order under clause(i) of this Rule shall not remain in force for more than a period of one month from the date of its issue except in a case where any criminal offence is under investigation or trial, provided that for reasons to be recorded in writing the said period of one month may be extended if in the opinion of the person passing the order under clause (i) the enquiry could not be completed within the period of one month for reasons directly attributable to the student.

### **III. APPEALS:**

1. A student may appeal against an order passed by any of the authorized persons to take disciplinary action. An order passed by the Discipline Committee on such appeal shall be final. 2. An appeal against an original order of the Discipline Committee shall lie to the Syndicate whose decision shall be final. 3. No appeal under this part shall be entertained unless it is submitted within a period of 15 days from the date of which the appellant receives a copy of the order appealed against, provided that the Appellate Body may entertain the appeal after the expiry of the said period, if it is satisfied that the appellant had sufficient cause for not submitting the appeal in time.

**ANNEXURE - I****RULES OF ADMISSION IN ACCORDANCE WITH THE ANDHRA PRADESH EDUCATIONAL INSTITUTIONS (REGULATION OF ADMISSION) ORDER 1974.**

- I. Admission to 85% of the available seats in every course of study provided by the Osmania University, shall be reserved in favour of LOCAL CANDIDATES in relation to the LOCAL AREA in respect of the Osmania University, subject to community and other reservations that are in force.
- A. LOCAL AREA:**  
The part of the State comprising the districts of Adilabad, Hyderabad (including twin cities), Karimnagar, Khammam, Mahabbnagar, Medak, Nalgonda, Nizamabad, Ranga Reddy and Warangal shall be regarded as the local area for the purpose of admission to the Osmania University and to any other educational institution (other than State-wide Educational Institution which is subject to the control of the State Government and is situated in the part).
- B. LOCAL CANDIDATE:**
1. A candidate for admission to any course of study shall be regarded as a Local Candidate in relation to local area:
    - i). If he/she has studied in an educational institution or educational institutions in such local area for a period of not less than four consecutive academic years ending with the academic year in which he/she appeared or as the case may be, first appeared in the relevant qualifying examination.  
or
    - ii) Where, during the whole or any part of the four consecutive academic years ending with the academic year in which he / she appeared or, as the case may be, first appeared for the relevant qualifying examination, he/she has not studied in any educational institution if he/she has resided in that local area for a period of not less than four years immediately preceding the date of commencement of the relevant qualifying examination in which he/she appeared or, as the case may be, first appeared.
  2. A candidate for admission to any course of study who is not regarded as a local candidate under subparagraph 1(i) in relation to any local area shall:
    - a) If he / she has studied in an educational institution in the State for a period of not less than seven consecutive academic years ending with the academic year in which he/she appeared or, as the case may be first appeared for the relevant qualifying examination be regarded as a local candidate in relation to
      - i) Such local area where he/she has studied for the maximum period out of the said period of seven years,  
or
      - ii) Where the periods of study in two or more local areas are equal, such local area where he/she has studied last in such equal periods.  
or
    - b) If, during the whole or any part of the seven consecutive academic years ending with the academic year in which he/she appeared, or as the case may be, first appeared for the relevant qualifying examination, he/she has not studied in the educational institution in any local area, but has resided in the State during the whole of the said period of seven years be regarded as a local candidate in relation to
      - i) Such local area where he/she has resided for the maximum period out of the said period of seven years.  
or
      - ii) Where the periods of his/her residence in two or more local areas are equal, such local area where he/she has resided last in such equal periods.
- II. The remaining 15% of the available seats which are open to local and non-local shall be filled up subject to similar reservation as applicable to 85% local candidates as below :
- a) All candidates who have studied in a recognised educational institution or institutions in the State for a period of not less than four consecutive academic years ending with the academic year in which they appeared or as the case may be, first appeared in the relevant qualifying examination, or where during the whole or any part of such four consecutive academic years, if they have not studied in any educational institutions, if they have resided in the State for a period of not less than four years immediately preceding the date of commencement of the relevant qualifying examination.
  - b) Candidates who have resided in the State for a total of ten years excluding periods of study outside the State, or either of whose parents have resided in the State for a total period of ten years excluding the periods of employment outside the state.
  - c) Candidates who are children of parents who are in employment of this State or Central Government, Public Sector Corporations, Local Bodies, Universities and other similar quasi-public institutions within the state.
  - d) Candidates who are spouses of those in the employment of this State or Central Government, Public Sector Corporations, Local Bodies, Universities and Educational Institutions recognised by the Government, a University or other competent authority and other similar quasi-public Institutions within the State.
  - e) Candidates who are employees in a State, Central Govt. undertakings, Public Sector Corporations, Local Bodies, Universities and other similar quasi-public institutions within the state.

**ANNEXURE – II**

**SEATS UNDER SPORTS/NCC/NSS CATEGORY**

1. The selection of the candidates for the Sports/NCC/NSS categories in P.G. Course shall be made in order of the following four categories and selections within each category will be based on merit at the Entrance-Test.

**CATEGORY - I**

**Sports:**

**Priority:**

1. Gold Medal in the International Sports Competitions recognized by International Sports Federation (Not Open and Invitation Tournaments).
2. Silver Medal in the International Sports competitions recognized by International Sports Federation (Not Open and Invitation Tournaments).
3. Bronze Medal in the International Sports Competitions recognized by International Sports Federation.
4. Representing the country in the International Sports Competitions recognized by International Sports Federation.

**N.C.C.** Holders of 'C', 'B' Certificate for Boys and G-II or 'C','B' Certificate for Girls who represented the country at the international level.

**N.S.S.** Representing the nation in the international events in N.S.S. activities OR Recipient of Indira Gandhi NSS National Award.

**CATEGORY - II**

**Sports:**

**Priority:**

1. Gold Medal in the Senior Nationals /National Games.
2. Silver Medal in the Senior Nationals /National Games.
3. Bronze Medal in the Senior Nationals /National Games.
4. Participation in the Senior Nationals/ National Games.

**N.C.C.** Holders of 'C', 'B' Certificate for Boys and G-II or 'C','B' Certificate for Girls who represented the State at National level in the following order of priority.

- i) Republic Day Camp at New Delhi.
- ii) All India Thal Sainik Camp/Nau Sainik Camp/Vayu Sainik Camp for Republic day Banner Competition.
- iii) National Integration camp at A & N Islands
- iv) Participants of Para Jumps/Skydiving/Mountaineering at National level/Medal Winners at National level shooting Competition with National Rifle Association/Award Winner in NCC Games at National Level.

**N.S.S.** Representing the State in Republic Day Parade.  
OR  
Participating in two National Integration camps of 10days each and participation in two years of General NSS.  
OR  
Recipient of Sri Satya Sai Baba Gold Medal.

**CATEGORY-III**

**Sports:**

**Priority:**

1. Gold Medal in the All India Inter University Sports and Games/Federation Cup
2. Silver Medal in the All India Inter University Sports and Games/Federation Cup
3. Bronze Medal in the All India Inter University Sports and Games/Federation Cup
4. Gold Medal in the South Zone Inter Univ. Sports and Games/South Zone Nationals (Mens and Womens Section)
5. Silver Medal in the South Zone Inter Univ. Sports and Games/South Zone Nationals (Mens and Womens)
6. Bronze Medal in the South Zone Inter Univ. Sports and Games/South Zone Nationals (Mens and Womens)
7. Participation in the All India Inter University Sports and Games/Federation Cup
8. Participation in the South Zone Inter University Sports and Games/South Zone Nationals (Men and Women).

**N.C.C.** holders of 'C', 'B' certificate for Boys and G-II or 'C', 'B' certificate for girls who participated at State level in the following order of priority

- i) Participants of at Republic Day Parade at State level.
- ii) Participants of Independence Day Parade at State level.

**N.S.S:** Participation in One National Integration Camp and one special camp of 10 days each and participation in two years of General NSS.

**CATEGORY - IV****Sports:****Priority:**

1. Gold Medal in the Junior Nationals.
2. Silver Medal in the Junior Nationals.
3. Bronze Medal in the Junior Nationals.
4. Participation in the Junior Nationals.

**N.C.C.:** Holders of N.C.C. 'C' (III C+C), 'B' (III C+B), certificate for Boys and G-II or 'C' (III C+C), 'B' (III C+B), certificate for Girls.

**N.S.S.:** Participating in two years of general N.S.S. and attending two special camps of 10 days each.

**Note:** The candidates seeking admission under sports category have to submit the sports certificate attestation filled and signed by concerned Secretary of the Association / University sports board. Without the submission of this form, no candidate will be given admission under sports category.

**Note:** The categorization mentioned above is subject to the decision of the authorities of the concerned Departments / offices.

**Note:** The Games and Sports detailed below which are approved by the Association of Indian Universities for Inter Varsity Tournaments shall be considered for the purpose of admission under the quota reserved for sports.

- |                                    |   |
|------------------------------------|---|
| 1. Archery (Men & Women)           | 2. Athletics (Men & Women)                      |
| 3. Badminton (Men & Women)         | 4. Ball Badminton (Men & Women)                 |
| 5. Basket Ball (Men & Women)       | 6. Boxing (Men)                                 |
| 7. Canoeing & Kayaing (Men&Women)  | 8. Chess (Men & Women)                          |
| 9. Cricket (Men & Women)           | 10. Cycling (Men & Women)                       |
| 11. Foot Ball (Men & Women)        | 12. Fencing (Men & Women)                       |
| 13. Gymnastic & malkamb(Men&Women) | 14. Hand Ball (Men & Women)                     |
| 15. Hockey (Men & Women)           | 16. Judo (Men & Women)                          |
| 17. Kabaddi (Men & Women)          | 18. Kho-Kho (Men & Women)                       |
| 19. Net Ball (Men & Women)         | 20. Rowing (Men & Women)                        |
| 21. Shooting (Men&Women)           | 22. Softball (Men & Women)                      |
| 23. Squash Racket (Men & Women)    | 24. Swimming, Diving & Water Polo (Men & Women) |
| 25. Table Tennis (Men & Women)     | 26. Tennis (Men & Women)                        |
| 27. Volley Ball (Men & Women)      | 28. Weight Lifting (Men & Women)                |
| 29. Best Physique (Men)            | 30. Power lifting (Men & Women)                 |
| 31. Cross Country (Men & Women)    | 32. Wrestling (Men & Women)                     |
| 33. Yogasans (Men & Women)         | 34. Korf ball (Men & Women)                     |
| 35. Water Sailing (Men & Women)    | 36. Taekwondo (Men & Women)                     |
| 37. Yatching (Men & Women)         | 38. Base Ball (Men & Women)                     |
| 39. Sepak Takraw                   | 40. American Football                           |
| 41. Roll Ball                      |   |

2. a) For admission into M.A./M.Com./ M.Sc./M.S.W./M.C.J./B.Lib.I.Sc., the candidate should have obtained the relevant certificate(s) of Sports/NCC/NSS during the study of qualifying examination (i.e., degree).  
b) For admission into M.Lib.I.Sc./M.Ed./M.P.Ed., the candidates should have obtained the relevant certificate(s) of Sports/NCC/ NSS during the study of either in the degree or in the qualifying examination of B.Lib.I.Sc./B.Ed./B.P.Ed., respectively, provided the certificate(s) are not used for admission of any courses of any University.
3. a) The certificate(s) of participation shall be used only to secure admission under this quota. When once admission is secured, that certificate(s) shall not be used to secure admission in any other course of study. **In the process of verification, if any malpractice/misuse is detected in the usage of certificates at any time of duration of the course, the admission is cancelled without any notice.**  
b) The Principal of the college in which the candidates secure admission, under this quota shall make an endorsement on the certificate concerned about its utilization to secure admission under his signature and official seal so as to prevent its use for a second time.
4. a) Candidates securing admission under this quota shall continue to participate for the University After getting admission. In case of sports they shall not play for any other Association/Club except with the written permission of the Director of Physical Education. Every candidate securing admission under the reserved sports quota shall give an undertaking to this effect in the prescribed form.  
b) Candidates who secure admission under the reserved sports quota and who contravene the above rules shall be liable to be removed from the rolls of the college.
5. The certification of candidates' admission in the respective categories as per the norms prescribed shall be done by the Physical Directors of the college and the programme officers, of the colleges for sports and N.S.S. respectively. In case the Physical Director and Programme Officer of N.S.S. are not available in any college, then such cases shall be decided by the Director of Physical Education and Programme Co-ordinator N.S.S. who should take steps for categorization of applications as per rules.

**ANNEXURE – III****SEATS FOR WIDOW/CHILDREN OF ARMED PERSONNEL**

Seats in Post Graduation courses shall be reserved for the children of Ex-servicemen and serving Defence personnel the Armed Forces i.e., Indian Army, Navy and Air Force and CRPF/BSF Personnel who are “domiciles of Telangana based on permanent address / Home town declared by them while joining the services and as Recorded in their Services Register”. The requirement of studies for four years in TS for children of Servicemen / Ex-servicemen is not mandatory due to operational requirements. However such children of servicemen / Ex-servicemen of Telangana State should have qualified in the entrance examination. The four priorities mentioned below:-

**ORDER OF PRIORITY**

- (I) Children of Armed Forces Personnel killed in Action
- (II) Children of Armed Forces Personnel disabled in action and invalidated out of service on Medical Grounds and in receipt of disability pension.
- (III) Children of Serving Armed Forces Personnel / Ex. Servicemen who are in receipt of Gallantry Award, the order of Merit for consideration of the Gallantry Awards as given below:-
  - (a) Paramveer chakra, (b) Ashoka Chakra, (c) Sarvotham Yudh Seva Medal, (d) Mahavir Chakra, (e) Keerthi Chakra, (f) Uttam Yuddh Seva Medal, (g) Veer Chakra, (h) Shourya Chakra, (i) Yudh Seva Medal, (j) Sena / Navo Sena / Vayu Sena Medal (Gallantry), (k) Mention in Dispatches (Gallantry)

**Note:** Sena Medal / Navo Sena Medal / Vayu Sena Medal (Devotion to duty) it is not a gallantry award hence not eligible under Priority III

Priority IV: Children of All other Categories of Eligible Ex-Servicemen and Serving Personnel.

**Children of Ex-Servicemen are directed to bring the following original certificate and one set of photo copies at the time of admissions / counselling.**

1. Original Discharge Certificate of His / Her parent.
2. Original Identity Card of His / Her parent Issued by Zilla Sainik Welfare Officer.
3. Original Pension Book / PPO of His / Her parent if pensioner.
4. Certificate from records, Gazette Notification, copies Part-II Order and other relevant documents if the applicant claiming under Priority-I & II & III
5. Children of Armed Forces Personnel (**CAP**) certificate issued by Concerned Zilla Sank Welfare officer in original and Photo Copy.
6. Study Certificate of the Ex-servicemen (his / her Parent) / Certificate from Concerned service HQ record office duly stating that :permanent address / Home town declared by them while joining the services and as Recorded in their Service Register” (only while Joining not subsequent changes in the address)

**Children of serving Defence Personnel are directed to bring the following original certificate and one set of photo Copies at the time of Admissions / Counselling.**

- (1) Children of Armed Forces Personnel Certificate from concerned Unit office and duly stating that “permanent address OR Home town declared by them while joining the services and as Recorded in their Service Register” (only at the time of Joining and not subsequent changes in the address in original and photo Copy.
- (2) Certificate from records, Gazette Notification, copies Part-II Order and other relevant documents if the applicant claiming under Priority – I & II & III
- (3) Study Certificate of the Ex-servicemen (his / her Parent) / Certificate from Concerned record office duly stating that “permanent address OR Home town declared by them while joining the services and as Recorded in their Service Register” (only at the time of Joining and not subsequent changes in the address).
- (4) Gazette Notification, copies Part-II Order and other relevant documents if the applicant claiming under – III.

**ANNEXURE – IV****SEATS FOR PHYSICALLY HANDICAPPED CANDIDATES**

Candidates seeking admission shall submit Medical Certificate from appropriate Medical Authority as prescribed in the Government Order. The priorities and the categories are as follows. Categories of the Handicapped are (i) Blind (ii) Deaf (iii) Orthopedically Handicapped/Physically Handicapped.

**PRIORITIES:**

1. First priority to those with visual defects.

**Classification:**

Visual defect: Blind: A person who cannot see for all practical purposes being blind in both the eyes. Person with failing eye-sight due to old age or those who use spectacles and cannot see without them will not however be treated as blind.

1. A person can be said to be visually handicapped if he suffers from any of the following conditions.
  - a) Total absence of sight.
  - b) If the vision is from 6/18 upto 6/60 and anything less than shall be considered as an extreme handicap. The above criteria shall also be made applicable to persons with vision in both the eyes but coming within the range of defects indicated above.
  - c) Visual acuity not exceeding 6/60 or 20/200 (shellen) in the better eye with correcting lenses.
  - d) Limitation of the sealed off vision subtending an angle of 20 degrees or more.
2. Second priority to those who have defects of the upper limbs.

**Classification:**

Orthopedically Handicapped: The orthopedically handicapped are those who have a physical defect or deformity which causes and interferes with the normal functioning of the bone and joint. Defects of Upper Limbs: a) Quadriplegic (loss of use of 4 limbs) shall be considered the top most priority in this category. b) Loss of both limbs-preference shall be given to loss of upper limbs from above downwards.

3. Third priority to those with defects in the lower limbs.

**Classification:**

The criteria applicable to upper limbs shall be applied to lower limbs with preference to be given for the loss of limbs from above downwards. Lame: A person who is disabled or deformed in either of legs. Those who use crutches are to be considered as lame.

4. Fourth Priority:

**Classification:**

The loss of one eye or one upper limb or one lower limb shall be given a very low priority.

5. Fifth priority.

**Classification:**

Deaf: The Deaf are those in whom the sense of hearing is non-functional for ordinary purpose of life. They do not hear understand at all even with amplified speech. The cases included in this category will be those having less / more than 90 decibels in the better ear (profound impairment) or total loss of hearing in both cases. A person is deaf if he cannot hear for all practical purposes being deaf in both the ears. Persons using hearing aids are to be considered as deaf.

6. Sixth Priority:

Dumb. A person who cannot talk.

Crippled: A person who is deformed in any part of the body other than legs and is disabled thereby.

- Note:
1. A committee consisting of the Dean of the Faculty of concerned (Chairman), the Director/Joint Director, Directorate of Admissions (Convener), the Principal of the College concerned, the Head of the Department and the Chief Medical Officer of the Osmania University shall decide the candidates eligibility for the category.
  2. In courses where practical's/field work is involved, a committee consisting of (1) The Chief Medical officer, Osmania University, (2) Two other Medical Experts specialized in the field relevant to the physical disability concerned and (3) The Head of the department concerned, will decide the admission of such candidates.
  3. Visually Challenged Candidates are not to be considered for admission into B.Lib.I.Sc. and M.Lib.I.Sc. courses, as per OU Lr. No. 299/M/Acad.I/2016, dated 07.04.2016.

**ANNEXURE - V****The Pattern of M.P.Ed. Entrance Test & Details of Incentive Marks for Sports Achievement**

For M.P.Ed. Course, the entrance test will be of 75 multiple choice objective type questions for 75 marks. The remaining 25 marks will be awarded by the Department of Physical Education, Osmania University for the Sports achievements of the candidates. The result of M.P.Ed. entrance test will be declared after adding the Sports Achievement Incentive Marks.

The following are the Sports Achievements Incentive Marks.

<b>S. No.</b>	<b>Sports Distinction/Participation</b>	<b>Certificate Issuing Authority</b>	<b>Incentive Marks</b>
1	Gold Medal in Olympics, World, Asian and Other International Tournaments (Not in Invitation and Open Tournaments)	International Sports Federation/National Sports Federation	25
2	Silver Medal in Olympics, World, Asian and Other International Tournaments (Not in Invitation and Open Tournaments)	International Sports Federation/National Sports Federation	24
3	Bronze Medal in Olympics, World, Asian and Other International Tournaments (Not in Invitation and Open Tournaments)	International Sports Federation/National Sports Federation	23
4	Participation in Olympics, World, Asian and Other International Tournaments (Not in Invitation and Open Tournaments)	International Sports Federation/National Sports Federation	22
5	Gold Medal in the Senior National Championships/National Games	National Sports Federation	21
6	Silver Medal in the Senior National Championships/National Games	National Sports Federation	20
7	Bronze Medal in the Senior National Championships/National Games	National Sports Federation	19
8	Participation in the Senior National Championships/National Games	National Sports Federation	18
9	Gold Medal in the All India Inter University sports and Games.	University Sports Board	17
10	Silver Medal in the All India Inter University sports and Games.	University Sports Board	16
11	Bronze Medal in the All India Inter University sports and Games.	University Sports Board	15
12	Participation in the All India Inter University Sports and Games.	University Sports Board	14
13	Gold Medal in the South Zone/Central Inter University sports and Games and South Zone National Events in Mens Section	University Sports Board National Sports Federation/State Sports Federation	13
14	Silver Medal in the South Zone/Central Inter University sports and Games and South Zone National Events in Mens Section	University Sports Board National Sports Federation/State Sports Federation	12
15	Bronze Medal in the South Zone/Central Inter University sports and Games and South Zone National Events in Mens Section	University Sports Board National Sports Federation/State Sports Federation	11
16	Participation in the South Zone/Central Inter University sports and Games and South Zone National Events in Mens Section	University Sports Board National Sports Federation/State Sports Federation	10
17	Gold Medal in the Junior Nationals and South Zone National Events in Junior Sections	National Sports Federation/State Sports Federation	9
18	Silver Medal in the Junior Nationals and South Zone National Events in Junior Sections	National Sports Federation/State Sports Federation	8
19	Bronze Medal in the Junior Nationals and South Zone National Events in Junior Sections	National Sports Federation/State Sports Federation	7
20	Participation in the Junior Nationals and South Zone National Events in Junior Sections	National Sports Federation/State Sports Federation	5

**Note:**

1. All the Sports Achievements Certificates must be done Attestation on the **Annexure Sports Certificate Form** by the Concerned National Sports Federation/State Sports Federation/University Sports Board. The Annexure Attestation Form must be submitted by the Candidates for the Admission into the M.P.Ed. Course along the Certificates attested. The Annexure Attestation Form is available at Director, P.G. Admissions, OU and Principal, Univ. College of Physical Education, OU must be submitted to the Principal, Univ. College of Physical Education, OU.
2. Only Sports and Games which are recognized by the Association of Indian Universities will be considered for Incentive Marks. Only Highest Achievement Certificate will be consider for Incentive Marks.
3. The Performance of the Candidates must be in Degree or Qualifying Examination (B.P.Ed) or last three (3) consecutive academic years ending with year of admissions into M.P.Ed. course.

**Sports Certificate Attestation  
(For M.P.Ed. Admission)**

**(To Be Signed by the Concerned Secretary of the Association/University Sports Board)**

This is to certify that Mr./Ms \_\_\_\_\_

S/o D/o \_\_\_\_\_

Resident of \_\_\_\_\_

Represented \_\_\_\_\_ Country / State / University

In the \_\_\_\_\_

Held at \_\_\_\_\_ on / from \_\_\_\_\_.

His / Her has Secured \_\_\_\_\_ Position (Individual Event)

His / Her has Secured \_\_\_\_\_ Position (Team Event)

I furnished the above information as per the records available in the Association.

Signature of the Secretary:

Name of the Secretary:

Mobile Number:

Name of the Association/Sports Board:

Seal of the Association:



**ANNEXURE - VI**

**Sports Certificate Attestation Form**

**(For admission into PG Courses under sports quota)  
(To Be Signed by the Concerned Secretary of the Association/University Sports Board)**

This is to certify that Mr./Ms \_\_\_\_\_

S/o D/o \_\_\_\_\_

Resident of \_\_\_\_\_

Represented \_\_\_\_\_ Country/State/University \_\_\_\_\_

In the \_\_\_\_\_

Held at \_\_\_\_\_ on/from \_\_\_\_\_

His/Her has Secured \_\_\_\_\_ Position (Individual Event)

His/Her has Secured \_\_\_\_\_ Position (Team Event)

I furnished the above information as per the records available in the Association.

Signature of the Secretary:

Name of the Secretary:

Mobile Number:

Name of the Association/Sports Board:

Seal of the Association:

Category I: Representing the Country in the International Sports Tournaments recognized by International Sports Federation. Not in Invitation or Open Tournaments.

Category II: Representing the State in the Senior Nationals. Not in the South Zone Events.

Category III: Representing the University / State in the Inter University Sports and Games / Fed Cup / South zone Nationals.

Category IV: Representing the State in the Junior Nationals.